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CENTRAL INTELLIGENCE AGENCY  
2430 E Street, N.W.  
Washington 25, D.C.

NIS CHAPTER IX MEMO NO. 11

DATE 4 April 1955

MEMORANDUM FOR: NIS Chapter IX Contributors

SUBJECT : Submission of contributions to Section 19

Several contributions to Section 19 of Chapter I scheduled for late FY 56 have been received recently by the Coordinator. Your attention is called to the following excerpt from the NIS Committee Minutes #174, 13 July 1954, paragraph 3:

The Committee agreed to establish the uniform cut-off date for all Chapters I as a month previous to the scheduled submission of contributions to CIA [submission date of coordinated Sections 19; individual contributions due to Chapter IX Coordinator one month earlier].

It therefore seems inadvisable to schedule the preparation of contributions to Sections 19 so far in advance that a review and possible revision will be required at the time of the cut-off date for research.

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